

LEGAL PRACTITIONERS CONDUCT BOARD

Complaint Form

YOUR PERSONAL DETAILS (PLEASE PRINT)

NAME:	_____	_____	_____
	(TITLE)	(SURNAME)	(FIRST NAMES)
ADDRESS:	_____		
	_____		Post Code _____
TELEPHONE:	Home _____	Work _____	_____
FACSIMILE:	Home _____	Work _____	_____
EMAIL:	_____		
MAIN LANGUAGE SPOKEN:	_____		

DETAILS OF THE LAWYER YOU WISH TO REPORT

LAWYER'S NAME:	_____		
FIRM'S NAME:	_____		
Does the lawyer currently act for you?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
OR			
Did the lawyer previously act for you?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date stopped acting _____
If the lawyer is not, or was not, your lawyer complete Section T			

TYPE OF MATTER BEING HANDLED BY THE LAWYER

WorkCover <input type="checkbox"/>	Personal injury <input type="checkbox"/>	Wills & Probate <input type="checkbox"/>	Family Law <input type="checkbox"/>
Criminal <input type="checkbox"/>	Commercial <input type="checkbox"/>	Other _____	

cont...

SECTION T

Complete this section if you are reporting a lawyer acting or formerly acting for someone other than you.

Who was the lawyer acting for? _____

Was the lawyer's client in dispute with you or a party opposing you in litigation? Yes No

Did you have a lawyer acting for you? Yes No

Your lawyer's name? _____

Will you produce your lawyer's file to the Board? Yes No

Do you waive your professional privilege so that the investigating solicitor can discuss what is on your file with the solicitor you are reporting? Yes No

Has any litigation out of which your report arises been finalised and appeal periods expired?
Yes No

COSTS

(Complete only if your complaint is about your lawyer's costs or the account received)

- Do you have an agreement with your lawyer about costs? Yes No
- ❖ Is the agreement written? Yes No
- ❖ Copy of costs agreement annexed Yes No
- ❖ I will send a copy to the Board as soon as possible Yes No
- The total amount of the account(s) is? \$ _____
- ❖ Copy of account(s) annexed Yes No
- Is your matter finalised? Yes No Unsure
- When was the last account(s) received? / /
- Have you been provided with a detailed or itemised account? Yes No
- If not, have you requested a detailed account? Yes No
- Do you think the account is too high? Yes No
- ❖ If yes, is this because:
 - (a) Lesser amount quoted/estimated Yes No
 - (b) includes work not done Yes No
 - (c) work duplicated/done unnecessarily Yes No
- Have you talked about the account with your lawyer? Yes No
- Has the account been paid? Yes No
- ❖ If yes,
 - (a) in full Yes No
 - (b) in part Yes No
- Has the lawyer issued proceedings against you for payment of the account? Yes No
- Do you want the Board to arrange a conciliation conference (if the lawyer agrees) to resolve the costs account? Yes No

Now sign and date the declaration below and return it to:

Legal Practitioners Conduct Board
GPO Box 230
ADELAIDE SA 5001

(Telephone: (08) 8212 7924 Facsimile: (08) 8231 0747)
(email: lpcb@lpcb.com.au)
(web: www.legalcomplaints.com.au)

I declare the information in and with this complaint to be true and accurate, and I authorise the LPCB to forward a copy of this complaint to the lawyer named above.

Signed: _____ Date: _____